

## ENGINEERING COLLEGE HOSTELS COLLEGE OF ENGINEERING GUINDY ANNAUNIVERSITY, CHENNAI - 25

Phone: 2235 2257

Date: 28.09.2020

## CIRCULAR

The Final year UG and PG students of the Engineering College Hostels are hereby instructed to make necessary arrangements to vacate the Hostel on or before 15.10.2020. It is also informed that any dues with respect to the Hostel / Mess Fee are to be cleared before vacating the Hostel as per the norms. The residents must surrender their mess Identity card, duly filled-in Account settlement form along with photocopy of the first page of the Bank pass book. The residents have to enter the details in the register (Vacating of Hostels) which is available in the Hostel Office while submitting the said documents at the Hostel Office.

As it is planned to carry out the renovation / pending repair works in the blocks, it has been decided to shift the luggage of the students who have not vacated the rooms by 15.10.2020, to a cloakroom in their respective blocks. Students Co-operation in this regard will be highly appreciated.

**EXECUTIVE WARDEN**