

Engineering College Hostels, Anna University, Chennai-25.

Declaration and Undertaking

I hereby undertake to follow the following hostel rules strictly during my stay in the hostel

- i. Resident will occupy the allotted room only and will not change the allotted room for any reason without the permission of the Executive Warden.
- ii. Residents must follow the mess timings strictly.
- iii. All residents are required to carry their valid *Identity Cards (ID's)* issued to them by the Institute/Hostel.
- iv. *Smoking and consumption of alcoholic drinks* and / or narcotic drugs in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostels and rustication from the Institute.
- v. Entertaining unauthorized guests will lead to severe punishment including expulsion from the hostel.
- vi. Residents are requested to be *back in the Hostel by 09.00 P.M. (Boys)/08.30 P.M. (Girls)* sharp and get their attendance recorded every day. It is the responsibility of every resident who is present in the premises to get his/her presence marked in the attendance register during attendance time.
- vii. Residents must follow the proper dress code.
- viii. Use of *powered vehicles* inside the campus is banned. Residents violating this rule are liable for punishment.
- ix. The rooms, common areas and surroundings should be kept *clean and hygienic*. Notices shall not be pasted on walls and walls shall not be scribbled on.
- x. Do not leave anywhere when the room is open. Do not hand over the keys of your room to any other persons. The hostel management is not responsible for any consequences.
- xi. Switch off the *fans/lights/AC* when not in use.
- xii. Keep your *valuables (money/ laptop/mobile phones, etc.)* locked and secured all the time.
- xiii. *Wall climbing/Sitting on the parapet wall* is strictly punishable.
- xiv. *Ragging of students* admitted to the Institute is totally banned. Any violation of this by the students will be dealt very severely.
- xv. *Birthday celebrations are not permitted* inside the hostels.
- xvi. The residents must behave properly with the staff and fellow residents.
- xvii. The residents of a room are responsible for any *damage to the property* in the room.
- xviii. Visitors to the hostel including the *parents/guardians* are not permitted entered into the hostel.
- xix. Students are not permitted to *break open their room lock* or cupboard and cause damage for the hostel property.
- xx. **Students should not waste food in the Mess.**
- xxi. **As the water is precious commodity students are asked to use water sparingly.**

If I violate the above hostel rules, I will not claim for the hostel accommodation.

Yours faithfully,

Signature:

Roll No.:

Year & Branch:

Parent/Guardian Name:

Signature:

Place
Date