

**ENGINEERING COLLEGE HOSTELS  
COLLEGE OF ENGINEERING GUINDY  
ANNA UNIVERSITY, CHENNAI – 600 025.**

CIR-1/PROV-INCH//2021

DATE: 11.01.2021

**Application for “Provision In-Charge” for The Period – “2020-2021”**

Applications are invited from the deserving residents of the hostel to look after the stores (Provisions) of various mess. The students in-charge for the provisions, are eligible for suitable remuneration.

The last date for the submission of application is 20.01.2021. The selection will be made by a committee after interviewing the candidates. The following shall be produced at the time of interview.

1. Conduct and character certificate issued by the Head of the Department.
2. Income certificate issued by the respective Tahsildars
3. Mark sheet of the previous semester

Incomplete applications will be rejected. The prescribed application form for the Post can be obtained from Manager, Engineering College Hostels.

V.S. [Signature] 11/01/2021  
**EXECUTIVE WARDEN**

Copy to:-

1. All Mess Notice Boards
2. All Block Notice Boards
3. The File.

[Signature]  
11/1/2021