COLLEGE OF ENGINEERING GUINDY
ANNA UNIVERSITY :: CHENNAI - 600 025.

DEAN, CEGC

Date : 08.12.2020

M.E./M.TECH. DEGREE PROGRAMME ONLINE ADMISSION PROCESS 2020-21
FOR GATE SCHOLARSHIP CANDIDATES

(CANDIDATES ARE REQUESTED NOT TO COME TO THE COLLEGE IN PERSON FOR ADMISSION)

- Candidates are requested to **pay the Fee through online payment only** using **www.aukdc.edu.in** after uploading necessary documents from 08.12.2020 to 10.12.2020.
- **Provisional Admission** of the candidates will be done through **online mode on 11.12.2020.**
- **Schedule** for the online admission is enclosed.
- Candidates are requested to **check their registered mobile / e-mail** for the status of online admission during the schedule time.
- During the schedule time University will verify the documents uploaded by the candidate and will **send sms / e-mail.**
- Only clear and readable attachments shall be accepted
- If all the documents are approved by the verification officer, the Provisional admission letter will be generated and **will be sent to the registered e-mail id.**
- In case there is a **discrepancy** in uploading the documents by the candidate, e-mail and message will be sent by the University to the candidate **to re-upload the documents within 48 hours.** The provisional admission letter will be mailed after submitting the required documents.
- The AICTE general instruction for GATE candidates are attached below for the students' convenience.
- **Hostel Admission:** The hostel accommodation and fee details will be announced later. The hostel fee will be collected from the students at the time of hostel admission.
- For further information, kindly contact the following telephone number & e-mail id.
  Tel : 044 – 2235 8476 / 77 / 78
  Tel : 044 – 2235 9049 (Hostel)
  E-mail id : cegdeanoffice@gmail.com

Note: *Confirmation of admission is subject to physical verification of documents on a later date which will be announced in* ***www.annauniv.edu*** *and* ***https://ceg.annauniv.edu.***

OFFICE OF DEAN COLLEGE OF ENGINEERING ANNA UNIVERSITY CHENNAI-25.

08/12/2020

DEAN, CEG

General instruction of AICTE for GATE scholarship candidates

- Only GATE qualified candidates are eligible for GATE scholarship
- Candidates admitted for part time courses are not eligible for GATE scholarship
- Bank account name and candidate name should be same
- Joint accounts are not permitted for GATE scholarship
- Student must have general saving account in the bank. (Minor/no frills account will not be accepted)
- Gate candidates admitted in engineering and architecture program alone are eligible for GATE scholarship
- Admissions before or after GATE validity shall not be considered for GATE scholarship
- Creamy layer OBC candidates who had qualified under OBC category are not eligible for GATE scholarship
- Candidates qualified under SC/ST/OBC (NCL)/Physically Handicapped not having authentic certificate are not eligible for GATE scholarship
- GATE scholarship shall be given from date of commencement of classes/date of admission (whichever is later) to completion of courses/date of submission of thesis
- The GATE scholarship will be disbursed for a maximum period of 24 month or till completion of courses/date of submission of thesis whichever is earlier

Instructions for attachments

- Recent authentic non-creamy layer certificate[NCL] is required for OBC candidates (not more than 1-year old)
- Documents in support of SC/ST/OBC (NCL)/Physically Handicapped certificate shall be attested by the institute principal or gazetted officer
- SC/ST/OBC (NCL)/Physically Handicapped certificate should be in Hindi/English otherwise it should be translated and verified in Hindi/English by notary officer or by the principal in institute letter head. Student shall upload both original and translated certificate
- All other attachments shall be self-attested by the candidate
- Only clear and readable attachments shall be accepted

AICTE HELPLINE NUMBER

011-29581333, 29581338, (Only for Technical Queries) 011-29581119 (Only for Scheme Related Queries) Email: pgscholarship@aicte-india.org

COLLEGE OF ENGINEERING GUINDY CAMPUS, ANNA UNIVERSITY, CHENNAI - 600 025

M.E./M.Tech. ONLINE ADMISSION 2020-2021 FOR GATE CANDIDATES

S.No	Particulars	M.E. / M.Tech. FULL TIME (2Yrs) GATE (General Amount) (Rs.)	(TN SC/ST) Amount (Rs.)	Differently abled for General candidates Amount (Rs.)	Differently abled for SC/ST candidates Amount (Rs.)	OS candidate Amount (Rs.)
A	**One Time Fees (Payable at the time of Admission)**					
1	Admission Fee	300	300	-	-	300
2	Academic Course Fee	200	200	-	-	200
3	Provisional Certificate and Degree Certificate	1000	1000	-	-	1000
4	Personality and Character Development Programme	200	200	-	-	200
5	Placement and Training Charges	1200	1200	-	-	1200
6	N.S.S. Fee	10	10	-	-	10
7	Sports Affiliation Fee	200	200	-	-	200
8	Valar Tamil Mandram Development Fund	50	50	-	-	50
9	Smart Card Fee	500	500	500	500	500
10	Recognition, Registration, Enrollment Fee	1200	1200	1200	1200	1700
11	Co-operative Society Membership Fee	2000	2000	2000	2000	2000
	Total	**6860**	**6860**	**3700**	**3700**	**7360**
B	**Caution Deposit (Refundable)**					
1	Institutional Deposit	6000	6000	6000	6000	6000
2	Library Deposit	3000	3000	3000	3000	3000
	Total	**9000**	**9000**	**9000**	**9000**	**9000**
C	**Semester Fee (Payable Every Semester)**					
1	Tuition Fee	10000	-	-	-	10000
2	Development Fee	1500	1500	-	-	1500
3	Library Fee	650	650	-	-	650
4	Computer Charges	1000	1000	-	-	1000
5	Laboratory Contigency Charges	1000	1000	-	-	1000
6	Educational Media Charges	500	500	-	-	500
7	Internet Society Fee	270	270	-	-	270
8	Sports and Games Fee	200	200	-	-	200
9	University Cultural and Professional Society Fee	500	500	-	-	500
10	Student Accident and Medical Relief Fund	500	500	-	-	500
11	Registration and Enrollment Fee	800	800	-	-	800
12	YRC / Army Flag Day Subscription	15	15	-	-	15
13	Industrial Visit	500	500	-	-	500
14	Sports Affiliation Fee	65	65	-	-	65
15	Institutional Charges	2500	2500			2500
	Total	**20000**	**10000**	**0**	**0**	**20000**
	Grand Total A+ B+C	**35860**	**25860**	**12700**	**12700**	**36360**
	Amount paid at the Time of Counseling	**5000**	**1000**	**5000**	**1000**	**5000**
	Amount to be paid Through Online	**30860**	**24860**	**7700**	**11700**	**31360**

INSTRUCTION TO CANDIDATES FOR
M.E./M.TECH. (GATE) Programmes 2020-21

The Students who are getting allotment to M.E./M.TECH. (GATE) Programmes at College of Engineering Guindy Campus through online counseling, are directed to report for provisional admission through online mode on 11.12.2020 as per the following schedule.

The Admission is conducted in online mode only. Hence, the students are requested NOT TO COME IN PERSON for the admission, during the above day.

Fee can be paid through online payment only (www.aukdc.edu.in). Upload all necessary Original Certificates (Scanned copy) as per the format prescribed in website (www.aukdc.edu.in).

The students will be requested to present Original Certificates for verification at a later date, which will be announced in our website www.annauniv.edu / www.ceg.annauniv.edu.

Sl.No.	Programme	DATE	TIME
1	M.E.	11.12.2020	12.30 P.M
2	M.TECH.		3.00 P.M.

THE FOLLOWING DOCUMENTS TO BE UPLOADED BEFORE THE ADMISSION WITHOUT FAIL.

1	SSLC / EQUIVALENT MARK SHEET
2	HSC / EQUIVALENT MARK SHEET
3	TRANSFER CERTIFICATE
4	ALLOTMENT ORDER
5	GATE SCORE CARD / TANCET EXAMINATION MARK SHEET
6	COMMUNITY CERTIFICATE
7	INCOME CERTIFICATE (IF APPLICABLE)
8	AADHAAR CARD
9	RECENTLY TAKEN PHOTO OF THE STUDENT
10	SIGNATURE OF THE STUDENT
11	BANK PASSBOOK
12	UG MARK SHEETS
13	UG PROVISIONAL / DEGREE CERTIFICATE
14	ANTI RAGGING UNDERTAKING
15	UNDERTAKING FORM
16	JOINT DECLARATION FORM
17	MEDICAL FITNESS CERTIFICATE
18	DIFFERENTLY ABLED CERTIFICATE (IF APPLICABLE)
19	NATIVITY CERTIFICATE (IF APPLICABLE)

(LIMITED HOSTEL ACCOMMODATION ONLY AVAILABLE)

ANNA UNIVERSITY CHENNAI-25. OFFICE OF DEAN (COLLEGE OF ENGINEERING)

DEAN, CEGC

I. Procedure for Registering Mobile Number

portant Note :

The mobile number registered here will be used for all communications in future. This mobile number will be printed the SMART CARD. DO NOT register temporary mobile number. After registration, if you want to change the mobile mber, you have to apply through the Dean of the college.

Step 1: Go to https://www.aukdc.edu.in and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
Step 2: Enter application number, Date of Birth and select admission year.
Step 3: Enter Captcha and Click Login.
Step 4: Select Registration menu and select Mobile registration submenu. Enter the mobile number to be registered.
Step 5: Click "Get OTP".**If OTP is not received, wait for 30 seconds before you click "Regenerate OTP".**
Step 6: Enter the OTP, you have received in your mobile and click verify OTP.
Check the message displayed on the screen.

. Procedure for Registering E-Mail Id

portant Note:

The e-mail id registered here will be used for all communications in future, along with an e-mail id to be provided by the University. Mail id will be registernumber@annauniv.edu.in. DO NOT register temporary e-mail id.

Step 1 : Go to https://www.aukdc.edu.in and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
Step 2 : Enter application number, Date of Birth and select admission year.
Step 3 : Enter Captcha and Click Login.
Step 4 : Select Registration menu and select Email registration submenu. Enter the Email id to be registered.
Step 5 : Click "Get OTP".
Step 6 : Enter OTP, you have received in your mail and click verify OTP.
Check the message displayed on the screen.

III. Procedure for filling the student smartcard data sheet through online

Important Note : Scan the original documents **with 75 DPI resolution**. The size of a single file should be **less than 150 kb** .**DO NOT** scan the documents using **cam scanner or mobile**. All the documents except photo, **should be in PDF** format only. Photo should be **less than 50 kb** and in **JPEG** only.

Before proceeding to pay admission cum term fees, student have to fill the data for smartcard.

Step 1: Go tohttps://www.aukdc.edu.in and select "services menu" and select "DataSheet" submenu.
(Google chrome is the preferred browser but all latest browsers are supported.)
Step 2: Enter application number, Date of Birth and select admission year.
Step 3: Enter Captcha and Click Login.
Step 4: View existing data using Dashboard menu.
Step 5: Fill personal, academic details using "Add/Edit Data Sheet" submenu of "Data Sheet" menu
Step 6: Click "Add" button to save.
Step 7: Check the entered details on the screen. To make corrections use "Edit" button make correction and click "Update".
Step 8: Select "view/confirm Data Sheet" submenu of "Data Sheet" menu, and Click "View PDF" to Generate PDF file with "Tentative Report" water mark, Check all the details entered are correct, If all data are correct, complete the data entry by clicking "Confirm" button at the end of the PDF file. If "No" is selected, close and edit the data again.
Step 9: Upload all the necessary Original certificate's scanned copy in the format prescribed.
Step10: Verify each uploaded files for readability and relevance.
Step11: Confirm each uploaded certificate.

IV. Procedure for paying admission cum term fees through online using Internet Banking.

All allotted candidates must pay the admission, semester fee through online payment only.

Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.)

Step 2: Select (Click) "Student Portal / Fees"

Step 3: Enter the Registration / Application Number, Date of Birth and press login button and **set password** (Set Password according to the mentioned requirements. Enter the same password in confirm password. "Click set password". Check the message displayed on the screen). The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees".

Step 4: After clicking Pay Fees, the user will be requested to select a bank for payment on the webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and proceed).

Step 5: On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of the receipt will be available in the same portal within 48 working hours.

NOTE :

1. The signed receipt copy must be produced at the time of admissions.
2. For making payment, at zero transaction charges, the candidate may require an Internet Banking Account in any one of the following banks.
(I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank.
3. Other mode of payments may require transaction charges as indicated in the web portal.

How to register Mobile / E-Mail / Smart Card are available in video format at www.aukdc.edu.in → FAQ → Registration

For any clarification on datasheet, admission cum term fees contact **044-22357091, 044-22357092.**

Also, contact through www.aukdc.edu.in/form by entering application number.

V. RULES FOR REFUND OF FEES

Sl. No.	Percentage of Refund of Fees	Procedures
1.	**Refund of fees - 100%** • 100% of the One Time Fee*** • 100% of the Semester Fee • Full refund of the refundable of deposits.	15 days before the formally - notified date of commencement of classes
2.	**Refund of fees - 80%** • 80% of the One Time Fee*** • 80% of the Semester Fee • Full refund of the refundable of deposits.	Not more than 15 days after the formally - notified date of commencement of classes
3.	**Refund of fees - 50%** • 50% of the One Time Fee*** • 50% of the Semester Fee • Full refund of the refundable deposits.	More than 15 days but less than 30 days after formally - notified date of commencement of classes
4.	**Refund of fees - 0%** • 0% of the One Time Fee • 0% of the Semester Fee • Full refund of the refundable deposits.	More than 30 days after formally - notified date of commencement of classes

*** excluding the non-refundable processing fees such as Smart Card, Co-operative Society Membership and Registration, Registration and Enrollment fee.

*** Enrolment means the date of opening of the institution.**

OFFICE OF DEAN (COLLEGE OF ENGINEERING) ANNA UNIVERSITY CHENNAI-25 Director - KBC