



**COLLEGE OF ENGINEERING GUINDY**  
**ANNA UNIVERSITY :: CHENNAI - 600 025.**

Phone :044 - 22358483 Fax :044 - 22301357 E-mai:cegsship@annauniv.edu



Dated.10.11.2022

**CIRCULAR**

Sub: CEGC – SC/ST Higher Educational Special Scholarship (Hostel Scholarship) for the year 2022-23 - Reg.

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The student those who are applied \*SC/\*ST/\*SCA scholarship are instructed to apply the **“Hostel Scholarship”** for this year 2022-2023.

The fresh applications can be downloaded from College of Engineering website ([ceg.annauniv.edu](http://ceg.annauniv.edu)). The students are requested to download and print the application.

The filled up applications with necessary enclosures should submit to O/o.Dean,CEG (First floor, Room No.32, Scholarship Section) on or before 15.12.2022.

**Enclosures:**

- Copy of E-community certificate
- Copy of E-income certificate
- Copy of Aadhaar linked student's bank account passbook first page (IFSC & MICR Code is must)
- Copy of last 2 semester mark sheets
- Copy of aadhaar card
- Copy of current semester hostel fee receipt
- Copy of SSLC & HSC Mark sheet
- Photo affix in front page of application

*S. Suganthen*  
10/11/22  
**DEAN, CEGC**

**Copy to**

1. The Head of Departments / Centres/ Divisions
2. The Executive Warden, CEGC
3. All Notice Boards

**DEAN**  
College of Engineering, Guindy,  
Anna University, Chennai - 25.  
With a request to display the Circular in  
the Notice Board and Department.

APPENDIX - A

Roll No:
Degree:
Course:
Phone No:

TAMIL NADU ADI-DRAVIDAR WELFARE HIGHER EDUCATIONAL SPECIAL  
SCHOLARSHIP/LOAN SCHEME ADMISSION REPORT.

I .....son of / Daughter of.....  
(Mother's Name & Father's Name).  
joined .....class of.....  
course as a regular student in the.....  
(Name of the Institution)  
.....on.....

I am residing in the College Hostel / residing in an approved .....

2. The Higher Educational Special Scholarship award under the scheme has been  
sanctioned to me vide District Adi-Dravidar and Tribal Welfare Officer Letter No.....  
Dated

SIGNATURE OF THE STUDENT.

DATED :  
PLACE :

COUNTERSIGNED BY THE HEAD OF THE  
INSTITUTION.

HOD

SEAL / STAMP.

**APPENDIX - B**

(Government of Tamil Nadu)

Adi-Dravidar and Tribal Welfare Department

.....Section / Branch

PASSPORT  
SIZE  
PHOTOGRAPH  
WITH  
SIGNATURE.

**TAMIL NADU ADI-DRAVIDAR AND TRIBAL WELFARE HIGHER EDUCATIONAL  
SPECIAL SCHOLARSHIP/LOAN SCHEME APPLICATION FORM.**

1. Name in full (in CAPITAL letters) :
2. Place and Date of birth :
3. Nationality and the State  
to which you belong :
4. Full Address-
  - (a) Present :
  - (b) Permanent :
5. Married or Single :
6. (a) Father's name in full :
- (b) Mother's name in full :
- (c) Nationality and State to which  
he/she belongs :
- (d) Occupation : Mother Father



Address:MotherFather

(i) Present :

(ii) Permanent :

7. (a) Guardian's name in full:  
(If different from Mother & Father)

(b) Occupation:

(c) Address :

Present :

Permanent :

If dead please state the last address and occupation before death.  
Cross if the father/mother is the guardian.

8. Total monthly income from all  
sources of parents/guardian.
9. Particulars of School/Colleges/University etc., where you studied.  
(Any break in the educational carrier should be indicated in the  
remarks column.)

Name of the College/ Institution.	Date of entering.	Date of leaving.	Year of completion of certificate/degree.	Remarks.
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10. Particulars of all examinations passed commencing with the Matriculation or equivalent examination.

(if this space is not sufficient, the additional sheet may be attached)

Name of Examination.	University/ Board.	Year of passing.	Roll No.	Class or Division with percentage of marks & rank if any.	Subjects taken	Remarks.
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11. (a) Name and address of the Institution where the student has been admitted in the current academic year :

(b) Date of admission :

(c) Course, year of study and subjects taken :

(d) No. of years required for the completion of the course:

12. (a) Whether the course is a regular full time course :

(b) Evening course :

(c) Part-time course :

13. Whether the student is residing-

- (a) in a college hostel :
- (b) In a private hostel :
- (c) The place of staying is approved lodge. :
- (d) Is it relatives house (or) staying with relatives. :
- (e) Date of admission :
- (f) Monthly rate of charges :

14. If the applicant is in receipt of any other Scholarships or financial assistance from a State Government / University or any other institution or person, full particulars should be given including the monthly rate and the date of award, etc. :

15. Amount of Higher Educational Special Scholarship/Loan required. :

16. List of documents:

- (a)
- (b)
- (c)
- (d)
- (e)
- (f)

17. I hereby declare that the statements made by me in this application form are true to the best of my knowledge and belief, I further agree to abide by the terms and conditions of the award if I am selected for the Higher Educational Special Scholarship / Loan applied for.

SIGNATURE OF THE STUDENT.

## 18. TO BE FILLED UP BY THE HEAD OF THE INSTITUTION:-

- (a) If the student is hosteller or day scholar.
- (b) If hosteller, the date of admission in the hostel.
- (c) Name of the hostel
- (d) If dayscholar did he apply for admission in the hostel and refused admission for want of accommodation.
- (e) If the course is a regular full day course.  
Evening course /  
Part-time course.
- (f) Monthly rate of Boarding /Lodging charges.
- (g) Cost of books
- (h) Cost of instruments
- (i) Other items

PLACE :

DATED :

SIGNATURE OF THE WARDEN.

NAME OF THE HOSTEL WITH SEAL.



## 19. (APPLICABLE TO CANDIDATE ALREADY ENROLLED IN AN INSTITUTION)

Certified that Thiru/Tmt./Selvi .....

.....  
 was admitted into my College/Institution (Name).....

as a regular full time student in Class.....

..... on .....20 .....

PLACE :

DATED :

SIGNATURE OF THE HEAD OF THE INSTITUTION.  
 (SEAL)

HOD



**APPENDIX-C**

This form is a specimen and similar form which may be typed must be submitted by each scholar every year on the announcement of annual examination results through the Principal of the Institution last attached. This report must be forwarded to the District Adi-Dravidar and Tribal Welfare Officer who is administering these awards.

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**TAMIL NADU ADI-DRAVIDAR AND TRIBAL WELFARE HIGHER EDUCATIONAL  
SPECIAL SCHOLARSHIP / LOAN.**

Annual Progress Report of the scholar for 20 ..... to 20 .....

1. Name of the scholar :  
(in Block Letters).
2. Name of University/Institution/ :  
College.
3. Name of Examination passed in :  
March -April 20 .....
4. Date on which the scholar's :  
examination was over  
(including practicals).
5. Class/division secured (if only grades:  
are allotted the explanation of those  
grades as given in the marks sheet  
must attached).
6. Marks secured :
7. Percentage of marks :
8. Class to which promoted/ :  
admitted during 20 .....
9. Date of joining this class (if the class:  
has not started the likely date of  
start of the class).
10. Total duration of the course in which:  
studying or to which admitted after  
passing the examination mentioned  
in Col.-3

10. (a) No. of years completed already :  
 (b) No. of years yet to be completed :  
 (c) Period of course in the present year :
11. Year in which the final University :  
 examination on completion of the full  
 course will be held.
12. Character and conduct of the scholar:  
 (General review)
13. Whether the scholar is in receipt of :  
 any scholarship / Stipend / Free  
 studentship / emolument etc. from any  
 source except the Higher Educational  
 Special Scholarship; if so, the nature  
 and amount of such scholarship(s).
14. A scholar can accept fee concession :  
 along with Tamil Nadu Adi-Dravidar  
 and Tribal Welfare Higher Educational  
 Special Scholarship/Loan.  
 Specific recommendations of the  
 Principal /Head of the Institution/etc.  
 for the continuation of the Tamil Nadu  
 Adi-Dravidar and Tribal Welfare  
 Higher Educational Special  
 Scholarship /Loan.

HOD

SIGNATURE  
 (FULL NAME OF THE PRINCIPAL OR  
 HEAD OF THE INSTITUTION)

PLACE .....

DESIGNATION :

DATED .....

(OFFICE SEAL)

### CASTE, INCOME AND CITIZENSHIP CERTIFICATE

**Note :**

- (i) This certificate is to be submitted along with the application by only those applicants who belong to the Scheduled Caste /the Scheduled Tribe / the Scheduled Caste Converts.
- (ii) The certificate should be signed either by a Member of Parliament belonging to Tamil Nadu or a Member of State Legislative Assembly or council to the residents within his Constituency or Chairman of Municipal Council or Chairman, Panchayat Union Council or a Honorary Magistrate to the residents within his jurisdiction or a Municipal Commissioner or an Officer of the Revenue Department not lower Rank than a Deputy Tahsildar or Sub-Magistrate of District Welfare Officer or an Inspector of Police or a Block Development Officer or a Gazetted Officer of State Government.
- (iii) This certificate is a very important document and the scholarship is awarded mainly on the Basis of this certificate. The issuing authority is therefore advised to issue this certificate with due caution so that the scholarship really goes to the student who actually belongs to either of the classes specified above.

Certify to the best of my knowledge that-

1. Thiru/Selvi/Tmt. ....  
 son/daughter/wife of Thiru .....resident  
 Of .....is a Citizen of India,  
 and belong to the .....

2. His/her sub caste is.....and religion is  
 .....



3. His / her father / guardian / Husband is a permanent resident of village  
 ..... Taluk ..... District .....  
 State .....

4. The total annual income from all sources of both the Parents/Guardian/  
 husband in the preceding year ending 31st March in 200 .....  
 is Rs.....

Signature.....

Name (in block letters).....

Designation.....

Full Address.....

\*SEAL

\* Please write whether the applicant belongs to Scheduled Caste / Scheduled Tribe.

\* A certificate not bearing the seal of the issuing authority, if that be a Gazetted or any specially authorised officer, will not be accepted. Others may also affix their seals if available.