COLLEGE OF ENGINEERING GUINDY CAMPUS, ANNA UNIVERSITY, CHENNAI - 600 025
MCA (REGULAR & SELF SUPPORTING PROGRAMME) ADMISSION 2018-2019

SI No.	DETAILS of fees structure	Regular Programme (MCA - 3 yrs)				Self Supporting Programme MCA (Eve- 3yrs)				
I	At the time of Admission	(General candidate) Amount (Rs.)	(OS candidate) Amount (Rs.)	(TN SC/ST) Amount (Rs.)	General Differently Abled Amount Rs.	(General candidate) Amount (Rs.)	(OS candidate) Amount (Rs.)	TN (SC/SCA/ST candidate whose parental annual income above 2.5 lakhs)	Post Matric Scholarship (For TN SC / SCA/ ST candidates) *	General Differently Abled Amount Rs.
1	Admission Fee	300	300	300	-	300	300	300	-	-
2	Regulation and Syllabus Process Fee	200	200	200	-	200	200	200	-	-
3	Provisional Certificate and Degree Certificate	1000	1000	1000	-	1000	1000	1000	-	-
4	Personality and Character Development Programme	500	500	500	-	500	500	500	-	-
5	Placement and Training Charges	1200	1200	1200	-	1200	1200	1200	-	-
6	Sports Affiliation Fee	200	200	200	-	-	-	-	-	-
7	N.S.S. Fee	10	10	10	-	10	10	10	-	-
8	Valar Tamil Mandram Development Fund	50	50	50	-	50	50	50	-	-
9	Smart Card Fee	500	500	500	500	500	500	500	500	500
10	Co-operative Society Membership Fee	2000	2000	2000	2000	2000	2000	2000	2000	2000
11	Recognition, Registration and Enrollment Fee	1200	1700	1200	1200	1200	1700	1200	1200	1200
	Total	7160	7660	7160	3700	6960	7460	6960	3700	3700
II	**Caution Deposit (Refundable)**									
1	Institutional Deposit	6000	6000	6000	6000	6000	6000	6000	6000	6000
2	Library Deposit	3000	3000	3000	3000	3000	3000	3000	3000	3000
	Total	9000	9000	9000	9000	9000	9000	9000	9000	9000
III	**Payable Every Semester**									
1	Tuition Fee	9000	9000	-	-	12000	12000	-	-	-
2	Development Fee	1500	1500	1500	-	3000	3000	3000	-	-
3	Library Fee	500	500	500	-	500	500	500	-	-
4	Computer Charges	1500	1500	1500	-	1500	1500	1500	-	-
5	Lab Contingency Charges	1500	1500	1500	-	1500	1500	1500	-	-
6	Educational Media Charges	200	200	200	-	500	500	500	-	-
7	Internet Society Fee	200	200	200	-	200	200	200	-	-
8	Sports and Games Fee	100	100	100	-	-	-	-	-	-
9	University Cultural and Professional Society Fee	100	100	100	-	100	100	100	-	-
10	Student Accident and Medical Relief Fund	150	150	150	-	500	500	500	-	-
11	Registration and Enrolment Fee	200	200	200	-	500	500	500	-	-
12	YRC / Army Flag Day Subscription	15	15	15	-	15	15	15	-	-
13	Institutional charges	2500	2500	2500	-	2500	2500	2500	-	-
14	Industrial Visit (Applicable every ODD Semester only)	500	500	500	-	500	500	500	-	-
	Total	17965	17965	8965	0	23315	23315	11315	0	0
	Grand Total I + II +III	34125	34625	25125	12700	39275	39775	27275	12700	12700
	Amount paid at the Time of Counselling	5000	5000	1000	5000	5000	5000	1000	1000	5000
	Amount to be paid Through Online	29125	29625	24125	7700	34275	34775	26275	11700	7700

* 1) SC/SCA/ST students who belong to 2.5lakhs and below annual income should compulsory submit their original income certificate at the time of admission.

2) SC/SCA/ST converted Christian students who belong to 2.0 lakhs and below annual income should compulsory submit their original income certificate at the time of admission

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INSTRUCTION TO CANDIDATES FOR MCA Programmes 2018-19

The Students who are getting allotment to MBA Programmes at College of Engineering Guindy Campus through counseling, are directed to report for admission on 16.08.2018 at Hall No.86, CEG Main Building, College of Engineering Guindy Campus, Anna University, Chennai 600 025 and students are instructed to report 30 minutes Before schedule time.

SI.No.	Programme	DATE	TIME
1	MCA (regular)	16.08.2018	02.00 P.M
2	MCA (Evening)		03.00 P.M.

THE FOLLOWING DOCUMENTS IN ORIGINAL AND FEES RECEIPT PAID THROUGH ONLINE BE PRODUCED AT THE TIME OF ADMISSION WITHOUT FAIL.

1	Allotment Order	
2	Counseling Call Letter	
3	Entrance Examinations Hall Ticket	
4	Entrance Examinations Mark Sheet	
5	Transfer Certificate	
6	Conduct Certificate	
7	Degree or Provisional Certificate	Three Photocopies & Original
8	Community Certificate	
9	Income Certificate (for all SC / SCA / ST candidates)	
10	Differently Abled Certificates(If applicable)	
11	Date of Birth (Proof – 10th Mark Sheet)	
12	12th Mark sheet	
13	Mark Sheets of all semesters/ Consolidated marksheet	
14	Medical Fitness Certificate at Anna university only	Two Photocopies & original
15	Aadhar card	

DEAN, CEGC

24/7/18

I. Procedure for Registering Mobile Number

Important Note :

The mobile number registered here will be used for all communications in future. This mobile number will be printed on the SMART CARD. DO NOT register temporary mobile number. After registration, if you want to change the mobile number, you have to apply through the Dean of the college.

    Step 1 :Go to www.aukdc.edu.in (Google chrome is the preferred browser but all latest browsers are supported.)
    Step 2 :Select Mobile Registration.
    Step 3 :Enter application number, Date of Birth and click "LOGIN".
    Step 4 :Enter the mobile number to be registered.
    Step 5 :Click "Send OTP".If OTP is not received, wait for 10 seconds before you click "Resend OTP".
    Step 6 :Enter the OTP, you have received in your mobile.
        Check the message displayed on the screen.

II. Procedure for Registering E-Mail Id

Important Note:

The e-mail id registered here will be used for all communications in future. DO NOT register temporary e-mail id.

    Step 1 :Go to www.aukdc.edu.in (Google chrome is the preferred browser but all latest browsers are supported.)
    Step 2 :Select e-mail registration.
    Step 3 :Enter the Captcha.
    Step 4 :Enter application number and D.O.B.
    Step 5 :Enter e-mail id to be registered.
    Step 6 :Click "Send OTP".
    Step 7 :Enter OTP, you have received in your mail.
    Step 8 :Click "Register".
        Check the message displayed on the screen.

III. Procedure for filling the student smartcard data sheet through online

Important Note : Scan the original documents **with 75 DPI resolution**. The size of a single file should be **less than 150 kb** .**DO NOT**scan the documents using **cam scanner or mobile**. All the documents except photo, **should be in PDF format only.** Photo should be **less than 50 kb** and in **JPEG** only.

Before proceeding to pay admission cum term fees, student have to fill the data for smartcard.

    Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.) Click Smartcard from quick links.
    Step 2: Enter the captcha.
    Step 3: Select Forms.
    Step 4: Select UG/PG/Lateral Admission, enter your application number, D.O.B and click "Submit".
    Step 5: View Existing data.
    Step 6: Fill personal, academic details using "Add/Edit Data Sheet"
    Step 7: Click "Submit" button to save.
    Step 8: Check the entered details on the screen. To make corrections use "Edit" button make correction and click "Update".
    Step 9: Click "View Data Sheet(PDF)" to Generate PDF file with "Tentative" water mark, Check all the details entered are correct, If all data are correct, complete the data entry by clicking "Yes" button at the end of the PDF file. If "No" is selected, it will enable to edit the data again.
    Step10: Upload all the necessary Original certificate's scanned copy in the format prescribed.
    Step11: Verify each uploaded files for readability and relevance.
    Step12: Freeze each uploaded certificate.
        Note : Filling the student smartcard data sheet will be made available from 08.08.2018.

IV.   Procedure for paying admission cum term fees through online using Internet Banking.

All allotted candidates must pay the admission, semester fee through online payment only.

Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.)

Step 2: Select (Click) "Fees" on www.aukdc.edu.in

Step 3: Enter the Registration / Application Number, Date of Birth and press login button and **set password** (Set Password according to the mentioned requirements. Enter the same password in confirm password. "Click set password". Check the message displayed on the screen). The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees".

Step 4: After clicking Pay Fees, the user will be requested to select a bank for payment on the webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and Proceed).

Step 5: On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of the receipt will be available in the same portal within 48 working hours.

NOTE :   1. The signed receipt copy must be produced at the time of admissions.

2. For making payment, at zero transaction charges, the candidate may require an Internet Banking Account in any one of the following banks.
    (I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank (IV) Canara Bank.

3. Other mode of payments may require transaction charges as indicated in the web portal.

The online fee payment will be made available from **08.08.2018 to 12.08.2018**

How to register Mobile / E-Mail / Smart Card are available in video format at www.aukdc.edu.in → FAQ → University Department → Registration

For any clarification on datasheet, admission cum term fees contact 044-22357091, 044-22357092.

V. RULES FOR REFUND OF FEES

Sl. No.	Percentage of Refund of Fees	Procedures
1.	**Refund of fees - 100%** • 100% of the One Time Fee*** • 100% of the Semester Fee • Full refund of the refundable of deposits.	15 days before the formally - notified date of commencement of classes
2.	**Refund of fees - 80%** • 80% of the One Time Fee*** • 80% of the Semester Fee • Full refund of the refundable of deposits.	Not more than 15 days after the formally - notified date of commencement of classes
3.	**Refund of fees - 50%** • 50% of the One Time Fee*** • 50% of the Semester Fee • Full refund of the refundable deposits.	More than 15 days but less than 30 days after formally - notified date of commencement of classes
4.	**Refund of fees - 0%** • 0% of the One Time Fee • 0% of the Semester Fee • Full refund of the refundable deposits.	More than 30 days after formally - notified date of commencement of classes

*** excluding the non-refundable processing fees such as Smart Card, Co-operative Society Membership and Recognition, Registration and Enrollment fee.

* Enrolment means the date of opening of the institution.

For Director - KDC