

INSTRUCTIONS TO CANDIDATES FOR UG PROGRAMME 2018-19

The students who are getting allotment to B.E./B.Tech (Regular & Self Supporting) Programmes at CEGC through ONLINE counseling, are directed to report for the admission from 09.08.2018 to 12.08.2018 (Thursday to Sunday) at Vivekananda Auditorium, College of Engineering Guindy Campus, Anna University, Chennai -25 as per the following schedule. Please ensure that you pay the College fees online and come with fees receipt for the admission.

SCHEDULE				I	At the time of Admission															Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)
Sl. No	Programme	Date	Time	1	Admission Fee	300	300	300	300	300	300	300	300	300														
1	B.E. Electronics & Communication Engineering	09.08.2018 (Thursday)	08.30 a.m	2	Regulation & Syllabus process fee	200	200	200	200	200	200	200	200	200														
2	B.E. Electronics & Communication Engineering (SS)		09.30 a.m	3	Provisional Certificate & Degree Certificate	1000	1000	1000	1000	1000	1000	1000	1000	1000														
3	B.E. Bio Medical Engineering(SS)		11.30 a.m	4	Personality and Character Development Programme	200	200	200	200	200	200	200	200	200														
4	B.E. Computer Science & Engineering		12.30 p.m	5	Sports Affiliation Fee	200	200	200	200	200	200	200	200	200														
5	B.E. Computer Science & Engineering (SS)	10.08.2018 (Friday)	02.30 p.m	6	Placement & Training Charges	1200	1200	1200	1200	1200	1200	1200	1200	1200														
6	B.E. Civil Engineering		09.30 a.m	7	N.S.S. Fee	10	10	10	10	10	10	10	10	10														
7	B.E. Civil Engineering(Tamil Medium)		10.30 a.m	8	YRC Special Camping / Activities	200	200	200	200	200	200	200	200	200														
8	B.E. Agriculture & Irrigation Engineering(SS)		11.30 a.m	9	Velar Tamil Mandram Development Fund	50	50	50	50	50	50	50	50	50														
9	B.E. Geo Informatics		01.30 p.m	10	Identity Card(Smart Card) Fee	500	500	500	500	500	500	500	500	500	500	500	500	500	500														
10	B.E. Manufacturing Engineering		02.30 p.m	11	Students Co-operative Society Fee	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000														
11	B.E. Industrial Engineering	11.08.2018 (Saturday)	03.30 p.m	12	Recognition Registration, Enrollment Fee	1200	1700	2500	1200	1200	1200	1200	1200	1700	1200	1200	1200	1200	1200														
12	B.E. Printing Technology		08.30 a.m	13	Residential Induction Programme (As per AICTE Instruction) Fee	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500	2500														
13	B.E. Mechanical Engineering		10.30 a.m	Total - I				9560	10060	10860	6200	6200	9560	9560	9560	10060	9560	6200	6200	9560	6200												
14	B.E. Mechanical Engineering(Tamil Medium)		11.30 a.m	II	Refundable Deposit (Payable at the time of																6000	6000	6000	6000	6000	6000	6000						
15	B.E. Materials Science & Engineering(SS)	12.08.2018 (Sunday)	12.30 p.m	1	Institutional Deposit	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000													
16	B.E. Mining Engineering.		02.00 p.m	2	Library Deposit	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000													
17	B.E. Electrical & Electronics Engineering		03.00 p.m	Total-II				9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000	9000													
18	B.Tech. Information Technology(SS)		09.30 a.m	III	Payable Every Semester																7500	7500	0						
19	NRI, FN & CIWGC - Quota Admission	12.08.2018 (Sunday)	11.00 a.m	1	Tuition Fee	4000	4000	0	0	0	0	0	7500	7500	0														
20	Other State Students(all branches)		11.30 a.m	2	Development Fee	1000	1000	0	1000	1000	2000	2000	2000	2000														
21	Consortium/ Sponsors Mechanical, CSE, IT, Mining, Agriculture, Printing, Bio-Medical		12.30 p.m	3	Computer Charges	500	500	500	500	500	1000	1000	1000	1000														
SS - Self-Supporting					4	Lab.Contingency Charges	700	700	700	700	700	1000	1000	1000	1000													
THE FOLLOWING DOCUMENTS IN ORIGINAL AND FEES RECEIPT PAID THROUGH ONLINE ARE TO BE PRODUCED AT THE TIME OF ADMISSION WITHOUT FAIL					5	Library Fee	500	500	500	500	500	500	500	500	500													
1	Allotment Order	Original	(3 Xerox Copies)	6	Educational Media Charges	200	200	200	200	200	500	500	500	500														
2	Transfer Certificate	Original		7	Internet Society Fee	200	200	200	200	200	200	200	200	200														
3	Conduct Certificate	Original		8	University Cultural & Professional Society Fee	100	100	100	100	100	200	200	200	200														
4	Community Certificate	Original		9	Student Accident & Medical Relief Fund	150	150	150	150	150	500	500	500	500														
5	Income Certificate (SC/SC(A)/ST Compulsory)	Original		10	Registration Fee	200	200	200	200	200	500	500	500	500														
6	First Graduate Certificate with Joint Declaration	Original		11	Sports & Games Fee	100	100	100	100	100	200	200	200	200														
7	Date of Birth (Proof) 10th Mark Sheet	Original		12	YRC / Army Flag Day Subscription	15	15	15	15	15	15	15	15	15														
8	+2 Mark Sheet	Original		13	Industrial Visit (Every odd Semester only)	500	500	500	500	500	500	500	500	500														
9	Aadhar Card	Original		Total-III				8165	8165	3165	4165	4165	14615	14615	7115	7115												
NOTE: All the students should report on 13.08.2018 at 08.00 am for the commencement of the 2 weeks compulsory Orientation and Residential Induction programme (from13.08.2018 to 25.08.2018 at Vivekananda College of Engineering and Technology, Palani)					GRAND TOTAL I + II + III				26725	27225	23025	15200	15200	22725	22725	33175	33675	25675	15200	15200	25675	15200											
					Amount paid at the time of counselling				5000	5000	0	5000	1000	5000	1000	5000	5000	5000	5000	1000	1000	1000											
					FEES TO BE PAID THROUGH ONLINE				21725	22225	23025	10200	14200	17725	21725	28175	28675	20675	10200	14200	24675	14200											

NOTE: All the students should report on 13.08.2018 at 08.00 am for the commencement of the 2 weeks compulsory Orientation and Residential Induction programme (from 13.08.2018 to 25.08.2018) at Vivekananda Auditorium, CEG.



1. SC/SC(A)/ST students who belong to Rs.2.5 lakh and below Annual Income should compulsory submit their original income certificate at the time of Admission.

2. SC/SC(A)/ST Converted Christian students who belong to Rs.2.00 lakh and below Annual Income should compulsory submit their original income certificate at the time of Admission.

DEAN, CEGC

I. Procedure for Registering Mobile Number

Important Note :

The mobile number registered here will be used for all communications in future. This mobile number will be printed on the SMART CARD. DO NOT register temporary mobile number. After registration, if you want to change the mobile number, you have to apply through the Dean of the college.

- Step 1 :Go to www.aukdc.edu.in (Google chrome is the preferred browser but all latest browsers are supported.)
Step 2 :Select Mobile Registration.
Step 3 :Enter application number, Date of Birth and click "LOGIN".
Step 4 :Enter the mobile number to be registered.
Step 5:Click "Send OTP". **If OTP is not received, wait for 10 seconds before you click "Resend OTP".**
Step 6 :Enter the OTP, you have received in your mobile.
Check the message displayed on the screen.

II. Procedure for Registering E-Mail Id

Important Note:

The e-mail id registered here will be used for all communications in future. DO NOT register temporary e-mail id.

- Step 1 :Go to www.aukdc.edu.in (Google chrome is the preferred browser but all latest browsers are supported.)
Step 2 :Select e-mail registration.
Step 3 :Enter the Captcha.
Step 4 :Enter application number and D.O.B.
Step 5 :Enter e-mail id to be registered.
Step 6 :Click "Send OTP".
Step 7 :Enter OTP, you have received in your mail.
Step 8 :Click "Register".
Check the message displayed on the screen.

III. Procedure for filling the student smartcard data sheet through online

Important Note : Scan the original documents **with 75 DPI resolution**. The size of a single file should be **less than 150 kb**. **DO NOT** scan the documents using **cam scanner or mobile**. All the documents except photo, should be in PDF format only. Photo should be **less than 50 kb** and in JPEG only.

Before proceeding to pay admission cum term fees, student have to fill the data for smartcard.

- Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.) Click Smartcard from quick links.
Step 2: Enter the captcha.
Step 3: Select Forms.
Step 4: Select UG/PG/Lateral Admission, enter your application number, D.O.B and click "Submit".
Step 5: View Existing data.
Step 6: Fill personal, academic details using "Add/Edit Data Sheet"
Step 7: Click "Submit" button to save.
Step 8: Check the entered details on the screen. To make corrections use "Edit" button make correction and click "Update".
Step 9: Click "View Data Sheet(PDF)" to Generate PDF file with "Tentative" water mark, Check all the details entered are correct, If all data are correct, complete the data entry by clicking "Yes" button at the end of the PDF file. If "No" is selected, it will enable to edit the data again.
Step 10: Upload all the necessary Original certificate's scanned copy in the format prescribed.
Step 11: Verify each uploaded files for readability and relevance.
Step 12: Freeze each uploaded certificate.

Note : Filling the student smartcard data sheet will be made available from 31.07.2018, for Allotted Candidates in **ROUND ONE**.

IV. Procedure for paying admission cum term fees through online using Internet Banking.

All allotted candidates must pay the admission, semester fee through online payment only.

Step 1: Go to www.aukdc.edu.in, Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.)

Step 2: Select (Click) "Fees" on www.aukdc.edu.in

Step 3: Enter the Registration / Application Number, Date of Birth and press login button and **set password** (Set Password according to the mentioned requirements. Enter the same password in confirm password. "Click set password". Check the message displayed on the screen). The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees".

Step 4: After clicking Pay Fees, the user will be requested to select a bank for payment on the webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and Proceed).

Step 5: On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of the receipt will be available in the same portal within 48 working hours.

NOTE :

- The signed receipt copy must be produced at the time of admissions.
- For making payment, at zero transaction charges, the candidate may require an Internet Banking Account in any one of the following banks.
(I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank (IV) Canara Bank.
- Other mode of payments may require transaction charges as indicated in the web portal.

The online fee payment will be made available from **31.07.2018 to 06.08.2018**

How to register Mobile / E-Mail / Smart Card are available in video format at www.aukdc.edu.in → FAQ → University Department → Registration

For any clarification on datasheet, admission cum term fees contact **044-22357091, 044-**

22357092.

V. RULES FOR REFUND OF FEES

Sl. No.	Percentage of Refund of Fees	Procedures
1.	Refund of fees - 100% <ul style="list-style-type: none">100% of the One Time Fee***100% of the Semester FeeFull refund of the refundable of deposits.	15 days before the formally - notified date of commencement of classes
2.	Refund of fees - 80% <ul style="list-style-type: none">80% of the One Time Fee***80% of the Semester FeeFull refund of the refundable of deposits.	Not more than 15 days after the formally - notified date of commencement of classes
3.	Refund of fees - 50% <ul style="list-style-type: none">50% of the One Time Fee***50% of the Semester FeeFull refund of the refundable deposits.	More than 15 days but less than 30 days after formally - notified date of commencement of classes
4.	Refund of fees - 0% <ul style="list-style-type: none">0% of the One Time Fee0% of the Semester FeeFull refund of the refundable deposits.	More than 30 days after formally - notified date of commencement of classes

*** excluding the non-refundable processing fees such as Smart Card, Co-operative Society Membership and Recognition, Registration and Enrollment fee.

Enrolment means the date of opening of the institution.



For Director - KDC